



Doctoral Program Process

Use the below table as a guide to assist with the following: when to submit the forms, the order in which to submit the forms, the forms that need to be submitted together and the location of the forms online.

Doctor of Education (Ed.D.)

Doctor of Philosophy (Ph.D.)

Ed.D. Plan of Work

coe.wayne.edu/student/forms.php

Submit a Plan of Work that has been approved by the College of Education before completing your first 18 hours of coursework.

Ed.D. Transfer of Credit

coe.wayne.edu/student/forms.php

If you are transferring graduate credits from another college or university, submit an Ed.D. Transfer of Credit form and transcript with your Plan of Work.

Qualifying Examination Registration

coe.wayne.edu/admissions/examinations.php

Complete this form to register to take your Final Qualifying Exam, which is required near or at the end of your program coursework.

Dissertation Prospectus and Research

coe.wayne.edu/admissions/prospectus.php

Submit all forms listed below.

- Ed.D. Record of Approval of the Prospectus Form
- Conflict of Interest Disclosure Form
- Dissertation Prospectus (first three chapters of dissertation)
- Signed IRB or Human Participant Research: How Is It Defined?

Ed.D. Candidacy

Ed.D. students achieve candidacy after successful completion of all qualifying examinations and an approved Dissertation Prospectus.

The Final Defense

coe.wayne.edu/student/forms.php

Submit forms listed below at least two weeks before your defense date.

- Ed.D. Final Defense Form
- Conflict of Interest Disclosure Form
- Plagiarism Check (a copy of similarities page)
- Manuscript Uploaded to ProQuest

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Ph.D. Plan of Work

coe.wayne.edu/student/forms.php

Submit a Plan of Work that has been approved by the College of Education before completing your first 18 hours of coursework.

Ph.D. Transfer of Credit

coe.wayne.edu/student/forms.php

If you are transferring graduate credits from another college or university, submit a Ph.D. Transfer of Credit form and transcript with your Plan of Work.

2

Qualifying Examination Registration

coe.wayne.edu/admissions/examinations.php

Complete this form to register to take your Final Qualifying Exam, which is required near or at the end of your program coursework.

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Ph.D. Candidacy

coe.wayne.edu/student/forms.php

To achieve Ph.D. candidacy, you must submit this form. Your Qualifying Examination Written and Oral Results must already be on file in the College of Education, Room 489.

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Dissertation Prospectus and Research

coe.wayne.edu/admissions/prospectus.php

Submit all forms listed below.

- Ph.D. Record of Approval of the Prospectus Form
- Conflict of Interest Disclosure form
- Dissertation Prospectus (first three chapters of dissertation)
- Signed IRB or Human Participant Research: How Is It Defined?

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The Final Defense

coe.wayne.edu/student/forms.php

Submit forms listed below at least two weeks before your defense date.

- Ph.D. Final Defense Form
- Conflict of Interest Disclosure Form
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