



Curriculum Proposal Deadlines for the 2024-2025 Academic Year

Proposals Submitted Online in CourseLeaf by (link below)	Committee Sent Agenda, Minutes & Proposals	Curriculum Committee Meeting	Report Sent to Chair of Executive Committee
September 11	September 18	September 25	September 27
October 9	October 16	October 23	October 25
November 6	November 13	November 20	November 22
December 11	December 18	January 8	January 10
January 22	January 29	February 5	February 7
February 19	February 26	March 5	March 7
March 19	March 26	April 2	April 4
April 23	April 30	May 7	May 9

Guideline for New Courses/Program and Changes to Existing Courses/Programs

New programs and changes to programs must be implemented at the start of a new academic year in the Fall semester.

New courses and course changes that affect course sequencing in a program, change program requirements, and/or change established offerings, must be implemented at the start of a new academic year in the Fall semester.

Other changes to courses or new courses may be implemented in other semesters. The following dates are guidelines for such changes in the semester and year listed below.

Sem/Year Implemented	Proposal Submitted by
Spr/Sum 2025	9/11/2024
Fall 2025	11/06/2024
Winter 2026	4/23/2025

- [CourseLeaf for Changes to Existing Courses & New Course Proposals](#)
- [CourseLeaf for Changes to Existing Programs & New Program Proposals](#)
- [CourseLeaf for Course Material Fee Proposals](#)