

Final Qualifying Exams Take-home Format - Checklist Fall 2022

Checklist	Dates	Activity
	Before August 30	Complete a self-audit of your Doctoral Plan of Work (compare the courses listed on your plan to your transcript to verify completion of required coursework).
	Before September 2	Set date and time for Oral Exams, obtain signatures from all Qualifying Examination Committee members on <i>Final Qualifying Examination Registration form</i> , and request a room for the Oral Exam from the Divisional Testing Coordinator.
	By September 2	Submit the <i>Final Qualifying Examination Registration form</i> with the Take-Home Exam Worksheet to Academic Services at (edforms@wayne.edu).
	September 12 – October 11	Window for starting the written take-home exam.
	September 26 - October 28	Window for ending the written take-home exam.
	No later than 30 days following completion of the Written Exam	The Oral Exam must be held within 15 to 30 days after completion of the written exam. The Oral Exam may not be held on November 24 - 26 and on Study Day (December 14).