

Final Qualifying Exams: Traditional Format - Checklist Fall 2022

Checklist	Dates	Activity
	Before August 30	Complete a self-audit of your Doctoral Plan of Work (compare the courses listed on your plan to your transcript to verify completion of required coursework).
	Before September 28	Set date and time for Oral Exams, obtain signatures from all Qualifying Examination Committee members on <i>Final Qualifying Examination Registration form</i> , and request a room for the Oral Exam from the Divisional Testing Coordinator.
	By September 28	Submit the <i>Final Qualifying Examination Registration form</i> to Academic Services (edforms@wayne.edu).
	By October 11	Familiarize yourself with computers and word-processing software (Microsoft Word) in the Education Technology Center (114, Education).
	By October 12	E-mail confirmation of approval for the Qualifying Exams and audit of Doctoral Coursework sent to student and advisor.
	October 20 at 8:30 a.m.	Orientation in room 423.3 (Faculty Lounge), Education. The Written Examination will follow the Orientation and testing continues on Friday. The Orientation is mandatory. We announce the location of the testing rooms during the orientation.
	October 20 and 21	Written Exams held: 9:00 a.m. to 12:00 p.m. and 1:00 to 4:00 p.m.
	November 7 – December 12	Oral Qualifying Exams: The student and committee sets the specific date and time. The Oral Exam may not be held on November 24 -26.